



STUDENT GUIDE · 2026-2027

# How to Pay Your Tuition

On your phone, step by step. Every step is numbered on the screenshot it belongs to.

OSTİM Technical University · Student Portal

1

Signing in

2

Payment plan

3

Paying

4

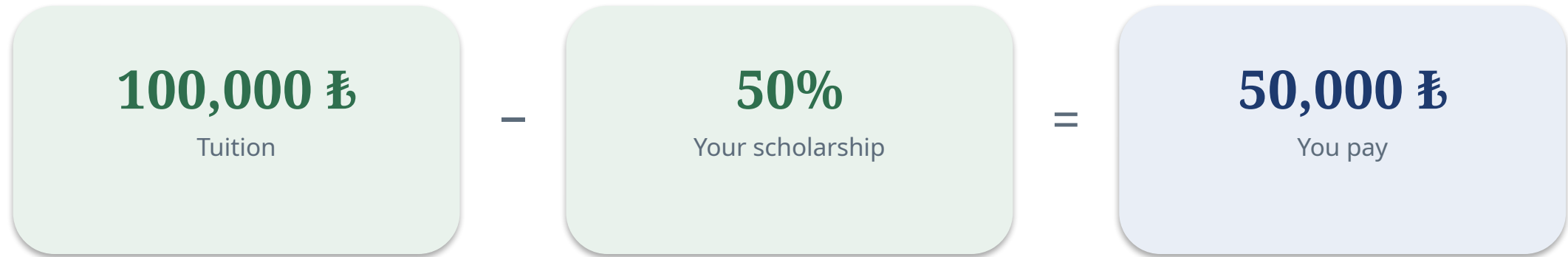
AKTS

5

Checks and problems

# How your bill is worked out

With round numbers:



Your invoice shows all three on separate lines.

# 1 Sign in



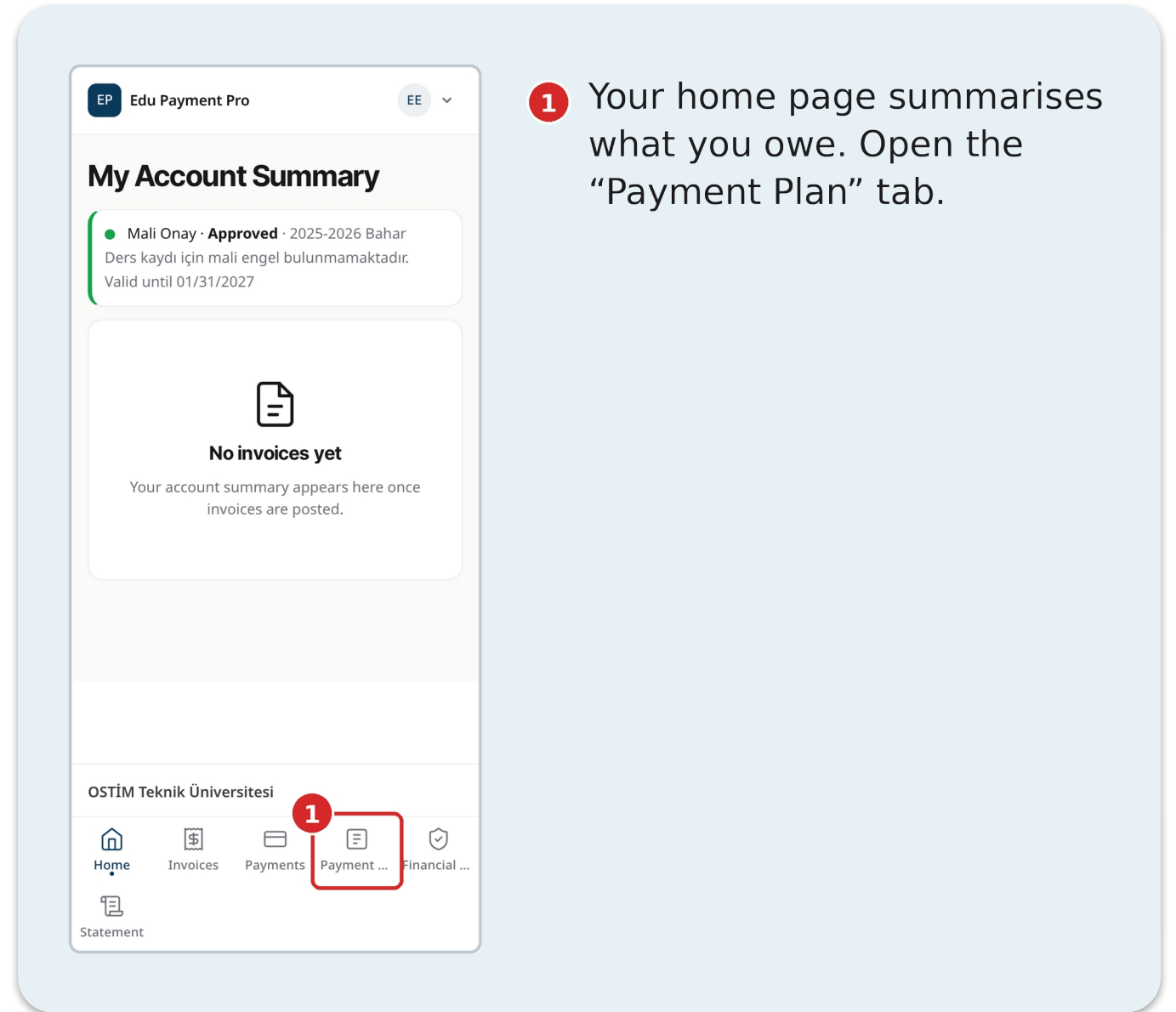
- 1 Type your email address.
- 2 Type your password.
- 3 Press the sign-in button.

Open the portal address in your phone's browser.

**Forgotten your password? Use the reset link on the same page.**

# 1 Your home page

The bottom menu reaches every page used in the rest of this guide: Invoices, Payments, Payment Plan, Financial Approval and Statement.



# Choose your payment plan



## Payment Plan

2026-2027 Güz

Choose your payment plan below. You will be shown what it costs and asked to confirm before anything is billed.

### Yıllık ödeme

You pay for the whole year in a single payment.

Payments 1

Total 148,437.50 ₺

1

Choose this plan

### Dönemlik ödeme

One payment for each semester — Fall and Spring.

Payments 2

Total 148,437.50 ₺



Home



Invoices



Payments



Payment ...



Financial ...



Statement

- 1 Press “Choose this plan” on the yearly payment. The one below splits the same total into two.

Yearly payment: you clear the whole year in one.

Per-semester payment: the same total, split into two — one in Fall, one in Spring.

The payment amounts may differ slightly due to rounding.

You can change your plan until you confirm it.

2026-2027 Güz

### Confirm your payment plan

|          |              |
|----------|--------------|
| Plan     | Yıllık ödeme |
| Payments | 1            |
| Total    | 148,437.50 ₺ |

1. Confirming creates your invoices straight away — one for each semester the plan covers.  
2. Your plan cannot be changed here afterwards. Contact the Finance Office if you need to.  
3. To pick a different plan instead, choose it from the list below — nothing is billed until you confirm.

**1** Confirm and create my invoices

Choose your payment plan below. You will be shown what it costs and asked to confirm before anything is billed.

**Yıllık ödeme** Selected

You pay for the whole year in a single payment.

Payments 1

Home Invoices Payments **Payment ...** Financial ...

Statement

EP Edu Payment Pro EE

### Invoices

1 invoice(s) · 148,437.50 ₺ outstanding

Period

All Periods

**2** 2026-2027 Güz 1 invoice(s)

|                |                 |
|----------------|-----------------|
| INV/2026/02922 | 148,437.50 ₺    |
| Upcoming       | Due: 08/20/2026 |

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Home **Invoices** Payments Payment ... Financial ...

Statement

- 1 Check your choice and press “Confirm and create my invoices”.
- 2 Your invoice was created right away — click on it.

The moment you confirm, your invoices are created and your plan locks. You get one invoice per payment, each with its own due date.

**Confirming is not paying — nothing has been paid yet.**

## Check your invoice

**1** Check your invoice: the full fee, your scholarship, and what you pay. Then press “Pay online”.

**2** Pay the whole amount on one card.

**3** Or split it across several cards.

**4** Press “Continue to payment”.

The invoice starts from the full fee, takes your scholarship off, and reaches what you pay.

“Download PDF” gives you the official document, which carries what a transfer needs.

# 3 Three ways to pay



All three settle the same invoice. You may choose whichever payment method is most convenient for you.

## 1 **Online by card**

The “Pay online” button on the invoice. You go to your bank's 3-D Secure page and enter the one-time code it texts you. The payment is reflected in the portal immediately.

## 2 **Bank transfer / EFT**

The transfer details are on your invoice PDF. Put your student number in the reference — that is what matches your money to your account. Please allow one business day for the payment to appear in the portal.

## 3 **Finance Office desk**

If your card is not enabled for 3-D Secure, or you cannot make a transfer, you can pay in person by card at the Finance Office. Cash is not accepted.

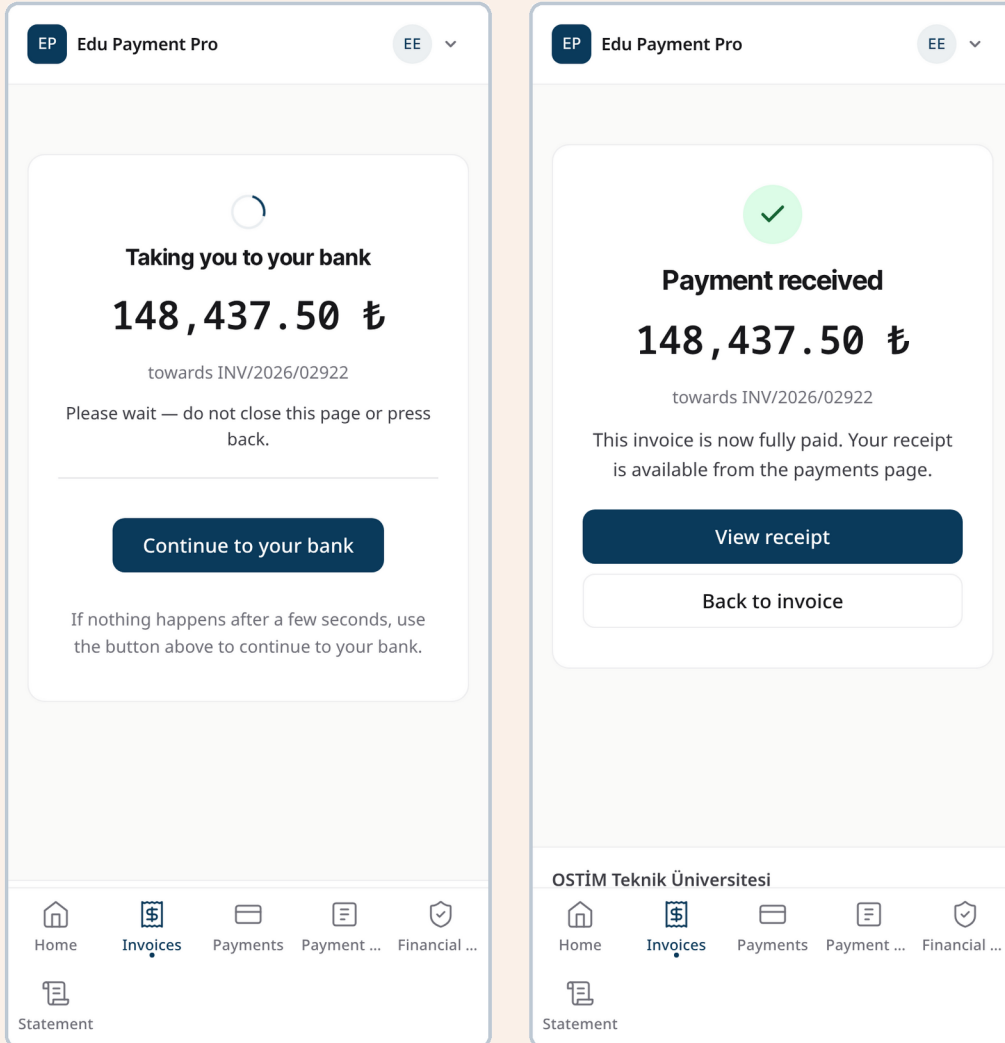
### 3 Paying with several cards

Split it when one card will not carry the whole amount. There is no limit on how many cards you use, and the outstanding amount updates each time.

**The invoice stays open until the whole amount is covered.**

The screenshot shows a mobile app interface for paying an invoice. At the top, it says 'YILLIK ödeme'. Below this, the question 'How would you like to pay?' is displayed. There are two options: 'Pay it all at once' (with a radio button) and 'Pay with more than one card' (with a selected radio button). The 'Pay with more than one card' option includes the subtext 'Split it across several cards, one at a time'. Below this, a red box with a '1' highlights a text input field containing '50000'. Below the input field, it says 'Between 0.01 ₺ and 148,437.50 ₺'. Further down, there are three numbered instructions: '1. Enter the amount for your first card.', '2. Pay it — you will be taken to your bank.', and '3. You come back here afterwards. Repeat with the next card until nothing is left.' Below these instructions, a red box with a '2' highlights a button that says 'Continue to payment — 50,000.00 ₺'. At the bottom of the screen, there is a navigation bar with icons for 'Home', 'Invoices', 'Payments', 'Payment ...', and 'Financial ...'. Below the navigation bar, there is a 'Statement' icon.

- 1 Type what this card will pay.
- 2 Press “Continue to payment”. Come back with another card for the rest.



You enter your card details on the bank's page; they never reach the university.

Once the bank approves you come back to the portal and see that your payment arrived.

**If you never saw the second screen, check Payments before trying again.**

3

## The invoice is settled

**PERIOD**  
2026-2027 Güz

**ISSUED**  
08/20/2026

**ALREADY PAID**  
148,437.50 ₺

**REMAINING**  
0.00 ₺

**Line items** 2 item(s)

|                          |               |
|--------------------------|---------------|
| Tuition                  | 296,875.00 ₺  |
| Scholarship — ÖSYM (%50) | -148,437.50 ₺ |

**Total** 148,437.50 ₺

< Back

Download PDF

Home Invoices **Payments** Payment ... Financial ...

Statement

**EP Edu Payment Pro** EE

**Payments**  
1 payment(s) · 148,437.50 ₺ total listed

Period  
All Periods

**2026-2027 Güz** 1 payment(s) · 148,437.50 ₺

**PBNK1/2026/048 07** + 148,437.50 ₺

Paid Demo · 08/20/2026

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Home Invoices **Payments** Payment ... Financial ...

Statement

- 1 The invoice is settled. Your receipt is under the “Payments” tab.
- 2 Click the payment to see its receipt.

Remaining drops to 0.00 ₺ and the invoice reads paid.

Pay only part and it stays open with the remaining amount updated.

5

# Your receipt and approval



EP Edu Payment Pro

EE

[< Back](#)

PBNK1/2026/04807 • Paid

+148,437.50 ₺

PAYMENT DATE  
08/20/2026

METHOD  
Demo

REFERENCE  
INV/2026/02922-1 - Elif Ece  
Şimşek -

Reconciled  
Invoices

1 invoice(s) ·  
148,437.50 ₺

INV/2026/02922

148,437.50 ₺

Settled 2026-2027 Güz

Home

Invoices

Payments

Payment ...

Financial ...

Statement

EP Edu Payment Pro

EE

Financial Approval

Approved

Financial approval  
granted

Approved

Ders kaydı için mali engel bulunmamaktadır.  
Last updated 08/20/2026

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Home

Invoices

Payments

Payment ...

Financial ...

Statement

You may be asked for your receipt at registration.

The financial approval page says whether anything blocks course registration. The Statement page carries the full record of charges and payments.

**EP Edu Payment Pro**

### My Account Summary

● Mali Onay · **Not yet assessed** · 2025-2026 Bahar

**No invoices yet**  
Your account summary appears here once invoices are posted.

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Home Invoices Payments **AKTS** Financial ...

Statement

### AKTS

2026-2027 Güz

PRICE PER AKTS

**2,500.00 ₺**

**How many AKTS will you take?**

Course registration is not open yet, so tell us how many AKTS you plan to take and pay for that. When registration opens we compare it with what you actually chose.

**24**

**Declare and bill**

1. Take fewer AKTS than you paid for and your registration still goes through — speak to the Finance Office about the difference.  
2. Take more and you pay the difference before registration can complete.

Home Invoices Payments **AKTS** Financial ...

Statement

- 1 With no scholarship the bottom menu shows “AKTS” where “Payment Plan” would be. Open it.
- 2 Type how many AKTS you will take.
- 3 Press “Declare and bill”.

Students with no active scholarship pay per AKTS credit rather than the tuition fee. Registration opens after payment, so you declare how many credits you will take first.

**If you believe you hold a scholarship, contact the Finance Office.**

## 4 Your declaration and invoice

**AKTS**  
2026-2027 Güz

PRICE PER AKTS  
**2,500.00 ₺**

**What you declared**

|          |             |
|----------|-------------|
| Declared | 24.0 AKTS   |
| Amount   | 60,000.00 ₺ |

**1** [Go to the invoice](#)

**Change your declaration**

Course registration is not open yet, so tell us how many AKTS you plan to take and pay for that. When registration opens we compare it with what you actually chose.

24.0

[Declare and bill](#)

Home Invoices Payments **AKTS** Financial ...  
Statement

**ISSUED**  
08/20/2026

ALREADY PAID  
0.00 ₺

REMAINING  
60,000.00 ₺

**Line items** 1 item(s)

|                     |             |
|---------------------|-------------|
| 24.0 AKTS × 2500.00 | 60,000.00 ₺ |
|---------------------|-------------|

**Total** **60,000.00 ₺**

< Back

[Download PDF](#)

**2** [Pay online](#)

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Home **Invoices** Payments AKTS Financial ...  
Statement

- 1** Your declaration is priced and the invoice raised. “Go to invoice” takes you to paying it.
- 2** It is paid exactly like a scholarship holder's.

Take FEWER than you declared and registration still completes; you settle the difference with the Finance Office.

Take MORE and a top-up invoice is raised, which registration waits for.

**You can change your declaration until your first payment.**

## 5 If something goes wrong



Never pay twice if you are unsure — check the Payments page first.

- 1 I cannot see the “Pay online” button**  
The invoice may be paid already, its period closed, or online payment not enabled.
- 2 I paid but the portal does not show it**  
Card payments appear immediately; a transfer can take one business day. Still missing after that, take your bank receipt to the Finance Office.
- 3 It says the payment could not start**  
Nothing was charged. Try again shortly; if it persists, call the Finance Office with your invoice number.
- 4 The bank's code never arrived**  
The phone number your bank holds may be out of date. That is your bank's system — call your bank.

# Need help?

The Finance Office can help. Have your student number and invoice number ready — both are printed on your invoice.

Captured from the 2026-2027 portal · v2.2